

# RBE Renewal and NLIS Device Order Form Procedural Changes as of October 2019.

With the introduction of the *Biosecurity Act 2014* in July 2016, all persons who deal with livestock are required to be registered as registered biosecurity entities (RBE's).

There are two classes of registerable entities –

- Commercial (those customers who claim as primary producers) and
- Non-commercial entities (those who do not claim as primary producers).

Commercial and non-commercial entities are required to renew their registration details before the end of each renewal period and pay a fee if applicable. The registration period for a biosecurity entity is 3 years with the start date of the first term being July 1 2016.

Currently the renewal fee is \$139.95 for commercial livestock entities and \$94.50 for Commercial entities that operate Bee Hives. Non-commercial entities do not pay a fee at present.

The Legislation requires that **ALL** entities must confirm registration and renew before the end of the existing registration term for both commercial and non-commercial entities.

The end of the first term date has now passed.

## NLIS Device Requests will be withheld until renewal has taken place

Currently Agents have been given access to order NLIS forms on behalf of their customers.

The department has taken the position that NLIS device request for customers who have not renewed will be denied until clients have met this obligation.

Agents should check with customers that they have renewed before making an NLIS request to the department.

There is confusion with customers regarding the LPA renewal fee of \$66.00 for industry system access and the RBE renewal fee.

# How do RBE's renew?

An RBE can view their registration renewal information by logging into the biosecurity entity registration portal or alternatively by contacting the department on 13 25 13.

Customers that have active email account listed with the department have been sent an activation invitation allowing them to access the portal and check their details.

If customers do not confirm registration renewal, they could be in breach of the requirements of the *Biosecurity Act 2014* and may be subject to further compliance mechanisms.

# What is required by Agents?

When requesting NLIS device forms for clients please fill in the form provided and either email or fax to your local DAF office for processing. These requests will be actioned within in a 24 hour turn around.

These request MUST now be in the written format to ensure the department is accessing the correct RBE and associated PIC.

Alternatively NLIS device forms can be accessed through the customer's individual portal account where the device form will be sent directly to the client's email that is recorded against the RBE.

Your cooperation in this change is appreciated. Ensuring the department has the correct contact information for all persons who deal with livestock in the event of a disease incursion is paramount to containing and eradication of the disease.